



Carlynton School District

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M E M O R A N D U M

TO: Board of Directors
Administrators
Municipal Offices

DATE: April 29, 2011

RE: BOARD OF EDUCATION MEETING

The Carlynton Board of School Directors will conduct its Agenda Setting/Committee/Voting Meeting, **Thursday, May 5, 2011, 7:30 pm**, in the **library** of the Carlynton Junior-Senior High School.

- *An executive session will be held in the superintendent's conference room beginning at **6:00 pm***

CARLYNTON SCHOOL DISTRICT

**Agenda Setting/Committee/Voting Meeting
May 5, 2011
Carlynton Jr.-Sr. High School Library – 7:30 pm**

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIENCE: *Carnegie Elementary Sixth Grade Students
Hannah Diulus, Elijah Kajinic and Nathaniel Wilcox – DARE Essay Contest
Winners*

ROLL CALL

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD:

APPROVAL OF MINUTES:

Motion to approve the following minutes:

1. The tabled minutes of the March 17, 2011 Regular Voting Meeting as presented with revisions;
2. The minutes of the April 14, 2011 Committee/Voting Meeting as presented.
_____ *First*; _____ *Second*; _____ *Vote*

Revised Minutes of the
March 17, 2011 Meeting

Minutes of the April 14, 2011
Meeting

REPORTS:

- Executive Session – *President Brown*
 - Principals' Reports
 - Director of Pupil Services' Report – *Mrs. Myford*
 - Business Manager Report – *Mr. Christy*
- Superintendent's Report – *Dr. Panza*
 - ✓ Secretary's Correspondence - *Minutes of the Parkway West Career and Technology Center Joint Operating Committee Meeting of March 1, 2011.* (SC Item #0511-01)

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

Motion to approve the following:

1. The list of conference and field trip requests as submitted and approved by administration:
 - C...J.Sweeney...Holiday Inn, Monroeville...Homeless Issues...5/4
 - C...L.Myford/E.Cummings/S.Kosko/N.Kovanis/L.Rowley/N.Tobin
L.Zimmerman...Radisson, GT...Title 1 Prof. Dev...5/10

Conference and Field Trip
Requests

- C...M. Sywy...Bethel Park/ProSoft...Training...5/10
- C...L.Rowley...AIU...Federal Programs Updates...5/25
- FT...M.Smoller...August Wilson Ctr...AA Quiz Bowl...5/28
- FT...Crafton 6th Gr...Carnegie... Library Civil War Room...5/9
- FT...P.Stone...Carnegie Science Ctr...Science Concepts...5/10
- FT...R.Pedersen...Carnegie/Crafton Students to HS for Band Concert Rehearsal...5/11
- FT...Crafton 5th Gr...Meadowcroft Village...Indian Artifacts...5/12
- FT...R.Pedersen... Carnegie/Crafton Students to HS for Band Concert Rehearsal...5/13
- FT...Crafton 4th Gr...Duquesne Incline/Just Ducky Tours...5/17
- FT...Carnegie 5th Gr...Challenge By Choice...Team Building...5/18
- FT...F.Zebrasky...S.Fayette HS...LS Prom...5/19
- FT...MBVeri...Jr. High GATE Students to Crafton to Present...5/20
- FT...MBVeri...Jr. High GATE Students to Carnegie to Present...5/23
- FT...M.Clark...National Aviary...Integrate Language Arts...6/7
(Miscellaneous Item #0511-01)

2. The 2011-2012 Carlynton Junior-Senior High School Student Handbook as presented;

3. The list of Elective Courses at the junior-senior high school level for the 2011-2012 school year as presented.

_____ *First*; _____ *Second*; _____ *Vote*

2011-2012 Junior-Senior High Student Handbook

List of Elective Courses for the 2011-2012 School Year

II. Finance

Recommend the following:

1. Treasurer's Report for the month of April 2011 as presented; **TBP**

2. The April 2011 bills in the amount of \$ _____ as presented; **TBP**

3. The 2011-2012 proposed final budget in the amount of \$ _____ with a millage rate of 24.15 and to advertise the proposed final budget for a period of 30 days prior to the adoption of the annual budget. This amount represents no millage increase; **TBP**

4. The Software Maintenance Contract between the district and ProSoft Technologies for the 2011-2012 school year as presented. **TBP**

Treasurer's Report – April 2011

April 2011 Bills

2011-2012 Proposed Final Budget

Software Maintenance Agreement with ProSoft

Motion to approve the following:

1. A request to acquire state income tax information from the Pennsylvania Department of Revenue for the 2009 tax year and that this information be placed on CD-Rom for processing by Jordan Tax Services, Inc.; (Finance Item #0511-01)

2. Borough of Carnegie Real Estate Tax Refund as presented. (Finance Item #0511-02)

3. The Academic Mental Health Services Agreement between the district and Wesley Spectrum Services for the 2011-2012 school year as presented; (Finance Item #0511-03)

2009 Tax Information for Jordan Tax Services, Inc.

Carnegie RE Tax Refund

Academic Mental Health Services Agreement for the 2011-2012 School Year

4. The Letter of Agreement between the district and Western Psychiatric Institute and Clinic for a SAP Liaison for the 2011-2012 school year as presented; (Finance Item #0511-04)
5. The Contractual Agreement between the district and Pressley Ridge for the period of March 7, 2011 through June 10, 2011 for out-placed educational services as presented. Payment is rendered only upon use of services; (Finance Item #0511-05)
6. The Contract Agreement between the district and Mars Home for Youth for the 2011-2012 school year for out-placed educational services as presented. Payment is rendered only upon use of services. (Finance Item #0511-06)

_____ *First*; _____ *Second*; _____ *Vote*

Letter of Agreement with Western Psychiatric Institute and Clinic for a SAP Liaison

Contractual Agreement with Pressley Ridge for Outplacement Services

Contract Agreement with Mars Home for Youth

III. Personnel

Motion to approve the following:

1. Temporary Professional Employee Contract for teacher Bridget Ward under the terms and agreements of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement;
2. Letter of Intent to Retire of high school special education teacher Timothy Bonner, effective the last day of the 2010-2011 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0511-01)
3. Letter of Intent to Retire of Carnegie Elementary teacher Reneé Carter, effective the last day of the 2010-2011 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0511-02)
4. Letter of Intent to Retire of Carnegie Elementary teacher Darlene Jicomelli, effective the last day of the 2010-2011 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0511-03)
5. Letter of Intent to Retire of high school choral teacher Mary Lear, effective the last day of the 2010-2011 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0511-04)
6. Letter of Intent to Retire of high school Consumer Science teacher Debra Smith, effective the last day of the 2010-2011 school year, under the terms and conditions of the Carlynton Federation of Teachers Collective Bargaining Unit Agreement; (Personnel Item #0511-05)
7. Educational Sabbatical request for high school Spanish teacher Lynne Cramer for the 2011-2012 school year as presented; (Personnel Item #0511-06)
8. Full-year Leaves of Absence for Employees #CFT11-05 and #CFT11-06 as presented; (Personnel Item #0511-07)

_____ *First*; _____ *Second*; _____ *Vote*

TPE Contract – Bridget Ward

Letter of Intent to Retire – Timothy Bonner

Letter of Intent to Retire – Reneé Carter

Letter of Intent to Retire – Darlene Jicomelli

Letter of Intent to Retire – Mary Lear

Letter of Intent to Retire – Debra Smith

Educational Sabbatical – Lynne Cramer

Child Rearing Leaves – Employee #CFT11-05 / 06

IV. Student Services

Motion to approve the following:

1. The additions to the driver list for the 2010-2011 school year as provided by Student Transportation of America. (Student Services Item #0511-01)

_____ *First*; _____ *Second*; _____ *Vote*

Additions to STA Driver List

UNFINISHED BUSINESS:

NEW BUSINESS:

OPEN FORUM:

ADJOURNMENT:

_____ *First*; _____ *Second*; _____ *Vote*